



# TACARO ESTATE

— Est. 1940 —

## FREQUENTLY ASKED QUESTIONS

If you have further questions, contact us by  
email at [events@tacaroestate.com](mailto:events@tacaroestate.com) or call (310) 503-5953.

## FREQUENTLY ASKED QUESTIONS

### **What is the cost for rental of event space at Tacaro Estate?**

Individual pricing is determined by your package selection and the date, size, and scope of your event. For starting costs, please visit our website or review our Packages, Pricing, and Payment information.

### **What type of events can I host at Tacaro Estate?**

Events include weddings, elopements, retreats, parties, reunions, and receptions.

### **What is the maximum guest count allowed for weddings and events?**

The Great Lawn and French Courtyard accommodate up to 125 guests. Outdoor events for over 70 guests require tenting as the Great Lawn and French Courtyard are not covered. The indoor capacity of the mansion is 80 guests.

### **What is included in the event space rental?**

Event space rental includes use of the mansion's public rooms, Great Lawn, French Garden, caterer's kitchen, English stables area, parking for up to 100 cars, parking direction, security, mosquito control, two separate day-of suites provided for the bridal party to get ready (except for elopements), complimentary use of the entire estate available for engagement photos, and complimentary Champagne for the newlyweds.

### **To book a wedding, do I also need to book sleeping rooms at the estate?**

Not necessarily. However, events booked with sleeping rooms are a better value and make for a more relaxing event for you and your closest family and friends.

### **May I book additional nights in the mansion?**

Yes! The cost of each additional night in the eight luxury guest rooms and suites of the mansion is \$2,950. Rooms and suites may be booked individually as well, in accordance with their varying rates.

### **Are there additional accommodations available?**

Yes! There are a number of Airbnb rentals available in the immediate neighborhood, including rentals on the water with a private beach.

### **For the Intimate Gathering, where do the Groom and Groomsmen get ready?**

We recommend booking the Speakeasy bar for this. Otherwise, the groom and groomsmen get ready offsite.

**I am interested in the venue only. May I use the rest of your property for photos?**

Absolutely! We allow photography throughout the grounds of the property with advanced arrangements. Our only restriction is that we ask that you refrain from taking photos around the inn where other guests might be lingering during their stay. Guests of the inn may not be photographed without their express permission.

**Are you able to accommodate dietary restrictions for guests staying at the inn?**

Absolutely! With prior notice, we can accommodate any and all dietary restrictions. Please note, however, that our facilities are not suited for those with anaphylactic allergies.

**If I book a longer stay, what is there to do in the Tracys Landing area?**

Tracys Landing is mostly a seaside residential and farm community. However, with multiple marinas within an easy stroll of the estate and two wine trails that are within 20 to 30 minutes of the estate, our staff can assist you in planning excursions. Additionally, there are shopping villages with boutique shops, antiques, art, gift shops, and restaurants as well as public beaches all within a 12-minute drive to the north or south. Our staff is always happy to make recommendations for local sites, restaurants, and activities.

## Event Coordination and Décor

### **Am I required to work with an event coordinator? If so, does Tacaro Estate provide event coordination services?**

We do not require you to work with an event planner if your guest count is below 50, and most clients prefer the additional assistance. We partner with a planner that can assist with all aspects of event planning. If you prefer, you may independently book a planner of your choosing. Our Preferred Vendor List provides a selection of high-quality vendors familiar with our venue.

### **Does Tacaro Estate provide catering, tables, chairs, and other additional services not included in the event space rental?**

We do not offer catering, supply rentals (tables, chairs, archways, etc.), flowers, décor, music, AV equipment, bartending, or any other vendor services. We provide all clients with a list of our Preferred Vendors to assist you in selecting from the top wedding professionals in south Anne Arundel County and Annapolis.

### **What does the load-in time allow for, and how much space do we have to store our belongings?**

The load-in is a period allotted for you and your vendors to drop off supplies the afternoon prior to your event. The kitchen contains several prep tables and two full sized refrigerators plus a smaller beverage and ice refrigerator. You may begin placing décor and supply rentals on the pavilion and lawn during this time as well. Tenting and tables and chair rentals are allowed to be set up the day prior to the wedding. Catering may start setting up on the morning of the wedding as early as 10 am. All other vendors are given three hours prior to the wedding to set up.

## Reserving Your Event

### **How far in advance may I book my event?**

Although we do not stipulate a reservation deadline, most clients book 8-18 months in advance. We are happy to provide price estimates for future events based on current pricing.

### **How do I book the venue?**

When you are ready to book, we will collect a 10% non-refundable deposit to reserve the space and date while we finalize your contract. The value of the non-refundable deposit is equal to half of the venue fee and any add ons you request, such as extra night(s) accommodations, rehearsal dinner, farewell brunch, pool party, massages, etc., listed in your proposal. Contract values will reflect the values listed in your proposal within the dollar. Once Tacaro Estate sends you a final contract, you are required to sign and return the contract within 14 days or the space will be released and your deposit forfeited.

### **What is the payment structure for booked events?**

50% of the value of the contract is due upon signing of the contract, and the remaining balance is due 90 days prior to your event date.

### **What forms of payment do you accept?**

Payments may be made by check, wire transfer, Zelle, Venmo (+ 1.9%), Visa or Mastercard (+ 3%).

### **What is the difference between gratuity and service charges?**

Service charges cover discretionary facility and administrative costs associated with the event. Gratuity charges are distributed among the staff working your event and/or stay. Service and gratuity charges only apply to whole estate rentals.

### **Where is Tracys Landing, and more specifically Tacaro Estate, located relative to the beach as well as Ronald Reagan International Airport (DCA), Washington Dulles International Airport (IAD), and Baltimore International Airport (BWI)?**

The closest public beach is a 12-minute drive to the south. You can walk to the water that is approximately 800 feet from the estate, but those are private areas. The estate is located approximately 52 minutes from DCA, 51 minutes from BWI, and 1 hour 10 minutes from IAD, depending on traffic.

## Rules and Policies

### **What is your cancellation policy?**

Fifty percent of the total event fee is due upon execution of the contract. This amount is non-refundable upon signing of the contract.

The remaining fifty percent of the total event fee, plus refundable damages, security deposit, and any add-ons, is due three months prior to the event date. If the event is canceled in writing prior to the 3-month deadline, this second payment shall not be due. However, if no cancellation notice is received prior to 3 months before the event, the second fifty percent payment, plus any add-ons, is non-refundable.

### **What is the latest event end-time that you permit?**

For full wedding packages, events must end at 11:00 pm on Fridays and Saturdays, and 10:00 pm Sunday through Thursday in compliance with county ordinance requirements. Events that do not include guest accommodations may be required to end at 10:00 pm. Amplification and entertainment must end 15 minutes prior to the event end time. If your event package or add-ons include use of the Speakeasy bar until 11:30pm.

### **What is the maximum capacity of Tacaro's Speakeasy?**

The maximum capacity of our Speakeasy is 75 persons.

### **Do you require a liquor license for bartending services?**

Yes. We require that bartenders serve alcohol, and that they be ABC licensed. Guests may be required to show their ID if they appear to be under age 30, and no guests under age 21 will be served alcoholic beverages. Guests that are visibly inebriated will not be served alcoholic beverages.

### **Are we required to purchase event insurance?**

Yes. We require a \$1 million day-of event insurance policy or rider on your home-owners insurance naming Tacaro Estate and Holley Hospitality, LLC, as named insureds. These policies are easy to obtain through your wedding planner or through Tacaro Estate.

### **What is your restroom policy?**

Because Tacaro is an historic estate with historic plumbing, and all properties in the area are on septic, we have restroom capacity for up to 70 guests. For events with over 70 guests, luxury restroom trailers must be rented to accommodate the full capacity of the event. Tacaro Estate partners with preferred vendors that provide restroom trailers for a reasonable fee with discounts to Tacaro's clients.

**I am interested in an event package that includes rental of all 8 guest rooms. What time are we required to check out on departure day?**

Check-out time is at 12:00 pm on departure day. Due to the housekeeping demands of an estate rental departure, late check-out is not permitted unless an additional fee is paid.

**What is your sustainability and recycling policy?**

We recycle cans, glass, and plastic, but we do not compost. The mansion is fully solar powered.

**What supplies and décor items (i.e. candles, birdseed, etc.) are or are not permitted?**

Flowers and candles in hurricane lamps are permissible on the lawn. Confetti, birdseed, rice, and glitter are prohibited on property, and sparklers may be used only on pavement or with special permission.

**Does Tacaro Estate allow food trucks?**

Yes, food trucks are permitted. All caterers and vendors are subject to management approval.

**Is Tacaro's pool and spa fenced for safety? Is there a lifeguard present?**

For the aesthetics of the pool and its potential use as a backdrop for ceremonies, the pool is not usually fenced, but Tacaro has a safety fence that may be placed around the pool at the client's request. There is no lifeguard on site.

**Is smoking allowed anywhere on the property?**

There is no smoking allowed anywhere on Tacaro Estate. If cigars are desired, a designated cigar area must be arranged with Tacaro's management in advance and the proper receptacles for ash and disposal provided by the client. If any cigars are brought into areas outside of the designated cigar smoking area, the guest will be required to immediately relinquish the cigar or return to the cigar smoking area.

**How do guests get around such a large, 74-acre estate?**

While some areas of the estate are forest and marsh, and thus not accessible by wedding guests, the areas that are accessible are vast. Therefore, it is recommended (but not required) that golf carts be rented to transport guests from the parking area to the mansion and reception areas. Valet parking is also an option that is recommended (but not required). Ask us about our preferred vendors for both golf carts and valet parking.

**Where do guests park at Tacaro for events?**

Guest parking for events is on one of two lower fields that are relatively obscured from the ceremony and reception areas. In the event of rain, there is also parking available on various hard surfaced areas by the stables. There is also handicapped parking available adjacent to the mansion.

**Is there wheelchair access to the mansion and reception areas?**

Yes. Portable wheelchairs can access the mansion, the Great Lawn area in front of the mansion, and the lower Magnolia Garden area near the loggia that connects to the Speakeasy via the tunnel. The French Courtyard may be accessed by a ramp at the east end, but golf carts are recommended to transport disabled guests who cannot walk down the steps to the French Courtyard (where most ceremonies or receptions are held).

There is also a vintage, single-person elevator that may transport a disabled guest or guest luggage to the second floor or to the Speakeasy, but unfortunately, it is not wheelchair accessible.

Please contact us if you have any further questions or would like to schedule a tour.

[www.tacaroestate.com](http://www.tacaroestate.com) | (310) 503-5953 | [events@tacaroestate.com](mailto:events@tacaroestate.com)